New Westminster Schools

New Westminster Online Learning
E-Registration Form for Youth Learners
2022/2023 School Year

- To register, **first** download this form, save it, and fill it in.
- Send your completed form as an email attachment to virtualschoolbc@sd40.bc.ca, using the subject line: E-registration – your last name, your first name
- Include any required ID or documents as an **attachment** along with the form (please do not paste ID or documents in the body of the email). Requirements can be found in the instructions on our webpage.
- Provided your registration package is complete, you can expect an email confirmation within 1 week.

Student Demographic Information

Legal Last Name:	Address:	
Legal First Name:	City:	
Legal Middle Name:	Province:	Postal Code:
Usual First Name:	Phone Number:	
*Current Legal Gender: ☐M ☐F	Preferred Gender:	
Parent/Guardian Name:	Parent/Guardian Email:	
Student Email (this will be the email address linked to your account):		
Birthdate (mm/dd/yyyy):	Country of Birth:	
Have you graduated Secondary School? (Are you a grade 12 graduate?) ☐Yes ☐No		Year of Graduation:
P.E.N. (9-digit Personal Education Number):		
Are you **currently** attending high school in BC? ☐Yes ☐No	School Name:	
Student Number:	Grade:	
School Counsellor Name:	School Counsellor Email:	
Are you currently taking or have you previously taken an online course with us? ☐Yes ☐No		

*Required by Ministry of Education

Course Information

Before completing this section, please make sure that you have visited our website for details about the courses we offer. Indicate the names of **up to two** courses you would like to take with us**. These courses must be approved by your school counsellor**. Please use full course names. For example, if you would like a Math 11 course, please specify which one.

Course:
Course:

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Name:	School:	Student ID:

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Parent/Guardian Consent

Please read the following before signing below:

I agree to support my child with his/her educational program by monitoring my child's progress in this course(s) and I understand that I may contact teachers, administrators, and support staff with any questions I have about the course or when I have concerns about my child's progress and/or effort. I will also encourage my child to communicate with the teacher(s) on a regular basis. I understand that my child is expected to complete the first assignment of this course within **2-3 weeks** and to complete this course within a window of **4-5 months.**

Typing your full legal name in the space below serves as agreement to the commitment above.

Parent/Guardian Signature:	**Date:**

School Counsellor Consent (if applicable)

Please read the following before signing below:

1. This is to confirm that the student listed above is NOT taking the same course in a classroom or taking the same course elsewhere online at the same time as they plan to take the course with New Westminster Online Learning;

2. This is to confirm that our school district has a residency policy that is consistent with the School Act and that the student listed above is ordinarily resident in BC (and where applicable) with their parent/legal guardian. Furthermore, the day school maintains evidence in the student file that supports this claim;

3. That the day school maintains a graduation plan/timetable for this student and that the course(s) selected is/are listed on this graduation plan, and will be responsible for submitting the final grade(s) to the Ministry of Education.

As the day school counsellor, I agree to the statements above.

Counsellor Signature:	**Date:**

The information on this form is collected under the authority of the School Act 13 and 79. The information provided will be used for educational program and administrative purposes, and when required, may be provide to health services, social services, or support services as outlined in Section 79 (2) of the School Act. The information collected on this form will be consistent with the Freedom of Information and Protection of Privacy Act. If you have any questions about the information recorded on this form, please contact your School Administrator.

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Course:
Course:
Entered MyEd BC ☐ Entered Brightspace ☐
Notes: