



September 23 2020

Hello K-8 Online Families:

By now, you will have heard from your child's teacher with an invitation to a family conference to review your child's student learning plan. We look forward to meeting you and working with your child. We have many exciting learning opportunities planned for your child this year!

For those of you whose circumstances may have recently changed, we would like to provide further clarification about the potential to return to in-class instruction. If you wish to be considered for a transfer back to your home school please complete a request for transfer form. We will support your child's return to in-class instruction at the following times:

- Immediate return – application for transfer must be received no later than October 6
- January 4, 2021 return – application for transfer must be received no later than December 11, 2020

If you are interested in having your child return to in-class instruction, please complete the transfer form at the following link: <https://newwestschools.ca/application-to-return-to-in-class-instruction/> by the stated deadlines above. In order to ensure a smooth transition for your child, it may take up to 1 week to place them in a school. In the meantime, we encourage you to continue working on the online learning activities, as all completed work will be shared with your child's new teacher. Once this transition has occurred there will be no re-entry back into the Online Program.

Please note that we will try our best to accommodate a return to your catchment/enrolling school but cannot guarantee this and you may be offered placement in an alternate school for the remainder of the school year. We are pleased to tell you that your child's spot will be held at their catchment/enrolling school for the 2021-2022 school year.

We hope this provides you with clarity regarding learning options for this school year. We are excited to provide an inclusive and engaging K-8 Online Program for our students and look forward to connecting with you soon.

Sincerely,

Maureen McRae-Stanger, Director of Instruction [mstanger@sd40.bc.ca](mailto:mstanger@sd40.bc.ca)  
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