eRegistration Form

**Instructions:**

Once you are ready to enroll, download this form, save it to your desktop and fill it in. Send your completed form as an email attachment to [virtualschoolbc@sd40.bc.ca](mailto:virtualschoolbc@sd40.bc.ca) and use “*eRegistration*” in the subject line. You can expect an email response within 2 school days.

**Demographic Information**: (**\***required)

**\***LAST name: **click here to enter text**,  **\***Legal FIRST name: **click here to enter text**

**\***Legal MIDDLE name: **click here to enter text** **\***Commonly-used first name: **click here to enter text**

P.E.N. (9-digit BC Ministry of Ed. Personal Education Number, if you know it): **Click here to enter text.**

Previous Legal Last Name if it was different when you graduated high school: **Click here to enter text.**

\*Date of Birth (month/day/year): **MM/DD/YY**

**\***Phone No: **Click here to enter text.**

**\***Email address: **Click here to enter text.**

**\***Street address: **Click here to enter text.** Unit/Apt #: **Click here to enter text.**

**\***City: **Click here to enter text.\***Postal Code: **Click here to enter text.**

**\***Canadian Identity: **Click here to enter text.** (See “Residency Status in Canada” below)

**\***Country of Birth: **Click here to enter text.**

\*Have you graduated Secondary School? (Yes or No) **Click here to enter text.**

If yes, \*where? **Click here to enter text.** \*what year? **Click here to enter text.**

**Course** and **ID information:**

Before completing this section, please make sure you have visited our [website](https://newwestonlinelearning.ca/home/) for details about the [courses](https://newwestonlinelearning.ca/our-courses/all-courses/) we offer and the [ID requirements](https://newwestonlinelearning.ca/wp-content/uploads/2017/11/RegistrationNewStudents-mandatoryIDs.pdf) for enrolling.

Indicate the **name**(s) of one or two courses you would like to take with us. You can add courses later.

**\*** **Click here to enter course name** Optional: **Click here to enter second course name**

Indicate the 3 kinds of identification you will be providing from the [ID requirements](https://newwestonlinelearning.ca/wp-content/uploads/2017/11/RegistrationNewStudents-mandatoryIDs.pdf):

(If one of these does not have a photo, you will need to provide a 4th ID with your photo.)

**\***1. **Click here to enter text.** **\***2. **Click here to enter text.** **\***3. Click here to enter text. (4.) Click here to enter text.

Please read the following before signing below:

I understand that I am expected to complete the first assessment of this course within 2-3 weeks and to complete this course within a window of 4-5 months. I understand that it is my responsibility to be in touch with my course instructor if I cannot keep a reasonable pace to meet this course completion expectation.

I certify that all statements on this application form are true and complete and that no information has been withheld. I also acknowledge that it is my responsibility to notify the school regarding any changes to the above information.

Typing your full legal name in the space below serves as confirmation of your course(s) registration.

\***Student’s Signature**: **Click here to enter text.** \***Date**: **Click here to enter text.**

The information on this form is collected under the authority of the School Act 13 and 79. The information provided will be used for educational program and administrative purposes, and when required, may be provide to health services, social services, or support services as outlined in Section 79 (2) of the School Act. The information collected on this form will be consistent with the Freedom of Information and Protection of Privacy Act. If you have any questions about the information recorded on this form, please contact your School Administrator.

**\***Just curious - how did you hear about us? **Click here to enter text.**

**STAFF ONLY:**

**Course** Code: \_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Course** Code: \_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account ID#: Staff Initials: Approved:

□ Courses entered in INFOPRO □ Blackboard enrolled □ Courses entered in MyEdBC